

Finance and Labor Relations Committee
Regular Meeting
City Hall 31 S. Madison Street, Evansville, WI
Thursday, August 4, 2022 at 6:00 p.m.

MINUTES

1. **Call to order.** Brooks called the meeting to order at approximately 6:02 p.m.
2. **Roll Call:**

<u>Members</u>	<u>Present/Absent</u>	<u>Others Present</u>
Aldersperson Jim Brooks	P	City Administrator/Jason Sergeant
Aldersperson Cory Neeley	P	Johnson Block Representative/Kevin Krynski
Aldersperson Joy Morrison	P	Evansville Today/Bill Lathrop
		Mayor /Dianne Duggan
		Treasurer/Julie Roberts

3. **Motion to approve the Agenda.** Morrison made a motion, seconded by Neeley to approve agenda as presented. **Motion carried 3-0.**
4. **Motion to waive the reading of the minutes of the July 7, 2022 regular meeting and to approve them as printed.** Morrison made a motion, seconded by Neeley to waive the reading of the minutes of the July 7, 2022 regular meeting and approve them as printed. **Motion carried 3-0.**
5. **Civility Reminder.**
6. **Citizen appearances other than agenda items listed.** None.
7. **Motion to accept the July 2022 City bills as presented in the amount of \$2,211,686.87.** Morrison made a motion, seconded by Neeley to accept the July 2022 City bills as presented in the amount of \$2,211,686.87. Morrison asked for clarification on a few items and Roberts responded. **Motion carried 3-0 in a roll call vote.**
8. **New Business:**
 - A. **2021 Audit review with Johnson Block.** Kevin from Johnson Block presents the overview of the audit and a summary of the contents within. An explanation of different types of funds is discussed as well as which types of accounting are used in the types of funds. Kevin continues to discuss the financial statements and where the City is in terms of their financial state in the opinion of the Auditors. Internal Controls are discussed and are good considering the size of our municipality and difficulty with certain segregation of duties. The fund balance is explained as to what is spendable and what is not. Neeley would like to look further at the increase in wages for staff that is allocated to the utility budget.
 - B. **Discussion and possible motion to recommend to Common Council Resolution 2022-23 Authorizing the Issuance and Sale of \$14,000,000 General Obligation**

Promissory Notes and the Issuance and Sale of a \$14,000,000 Taxable Note Anticipation Note, Series 2022D in Anticipation Thereof. Neeley opens discussion and makes a motion, seconded by Morrison to recommend to Common Council Resolution 2022-23 Authorizing the Issuance and Sale of \$14,000,000 General Obligation Promissory Notes and the Issuance and Sale of a \$14,000,000 Taxable Note Anticipation Note, Series 2022D in Anticipation Thereof. Sergeant opens discussion about the banks the City is working with. State Bank of Cross Plains has the best terms which are outlined in the resolution. Ehlers has reviewed it and agree with Sergeant for the committee to recommend as is and send it to Common Council. **Motion Carried 3-0.**

C. **Motion to recommend to Common Council approval of a Commercial Storage Lease with Shelia J. Nelson for 170 E. Church St, Evansville, WI 53536.** Morrison made a motion, seconded by Neeley to recommend to Common Council approval of a Commercial Storage Lease with Shelia J. Nelson for 170 E Church St, Evansville, WI 53536. Sergeant gives explanation of the City's purchase of this property and the lease terms therein. **Motion carried 3-0.**

D. **Discussion regarding vehicle registration fee projects.** Sergeant discusses the projects the fee increase would cover. The City Engineers looked at how much money could be generated with the increase in the Wheel Tax and they provided six example projects that could happen over the next five years that are not in the current capital plan and that the City would probably not get to for the next 10 years or so. Morrison and Neeley would like to see the list prioritized and ask if there are other ways to maintain our current roads and/or create ordinances to keep heavy equipment off of the residential streets.

9. **City Administrator/Finance Director Report.** Sergeant provides updates regarding the Temp staff change and the bank reconciliation process that is still undergoing. City Clerk job posting was extended and they expect first review to be August 22nd. The EMS Chief position is expecting first review on August 25th. Water & Light inventory challenges were discussed. Groundbreaking date on Westside Park is planned for August 24th. Dimax is expected to be at City Hall on August 10th to install new phones. The City received the grant for the Energy Planning from the State and is partnering with the City of Milton and City of Edgerton and the data gathering will take about a year. City wide re-valuation field work is complete and the entire process should be complete sometime in September. The City's credit rating came back and it stayed exactly the same.

10. **Meeting Reminder:**

A. Next regular meeting September 8, 2022 at 6:00 p.m.

11. **Neeley made a motion, seconded by Morrison to adjourn at 7:13 p.m.**

Jim Brooks, Chair